*Proposals should address the following (8 pages max, single spaced with headings). Please be thorough in your application to minimize any questions from the committee. When completed, save as a PDF to upload into your application.*

## Course/Project Title:

## Main Contact:

## Amount Requested:

Community Organization(s)/partner(s) involved in the project:

## Purpose of and rationale for the project:

## Details of the course/project – Please include course description, student learning outcomes, how outcomes are tied to CET project, the sustainability of the project after the course is finished, and specifics on how awarded funds would be used:

## The course’s/project’s fit with vision, goals, and values of the Gephardt Institute:

## Goals, anticipated outcomes, and subsequent action steps:

Describe relevant relationships with the community (including what they are now, and what you would like it to look like):

## Provide concrete examples of your community engagement strategy. For example, if this is not a new course, what has worked well in the past and what are you building upon? If this is a new course, what concrete strategies will you use to engage with the community? *All responses should include how funding elevates the efficacy of the course.*

## Course/Project Timeline:

## Preliminary implementation plan:

## Evaluation and reporting information:

## Budget. Please divide into specific categories, including possible and available funding sources and the amount you will contribute. It should be clear how the funding will be used. You can also choose to upload this as a separate excel spreadsheet. (Sample budget is available on the CET page.)

## In addition to financial support, describe other forms of support requested of the Gephardt Institute and rationale of request (this includes support in developing program plans, community partnerships, and assessments and evaluation measures).

You are also required to attach a letter of support from each community partner. Please attach them as PDFs on the online application.